

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, March 16, 2004
At 4:00 p.m. – City Council Chambers

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PRESENT:	David Canfield	-	Mayor
	Len Compton	-	Councillor
	Rory McMillan	-	Councillor
	Andrew Poirier	-	Councillor
	Ted Szajewski	-	Councillor
	Colin Wasacase	-	Councillor
	B. Preisentanz	-	CAO
	P. Grouda	-	Deputy Clerk
	R. Perchuk	-	Operations Mgr.

REGRETS:	Ingrid Parkes	-	Councillor
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A. Public Information NOTICES as per By-law No. 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-law at its March 22 meeting:-
n/a

B. Resolutions prepared for Monday, March 22/2004:-

- *Confirm Minutes*
- *Approval of Accounts*
- *Confirmatory By-law*
- *Adjournment*

C. DECLARATION OF PECUNIARY INTEREST

Councillor Compton made a Declaration of Pecuniary Interest with respect to the Castle of Learning & Discovery Centre due to his being a Real Estate Agent and having a property listing that may conflict with this matter.

D. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION

1. Council Governance Structure
HOLD → Review

2. 1st Annual Central North America Power Summit-Sponsors
Refer to Finance & Administration for review.

Council

F & A

3. Adopt-a-Basket – Communities in Bloom

RECOMMENDATION:

THAT Council hereby authorizes the purchase of two (2) hanging planters by the City of Kenora in support of the Communities in Bloom "Adopt-a-Basket Program" for a total cost of \$300 (all taxes included.)

Recommendation Approved.

Paulette

**4. Kenora & District Dog Club Inc. – In Kind Contribution
- Application for waiver of arena rental fee \$1,685.25
HOLD for Budget Meetings.**

F & A

**5. 58th Annual General Meeting – NOMA – April 28-May 1/04
- Confirmation on attendances/registrations**

RECOMMENDATION:

THAT a total combination of five (5) Members of Council and Staff be authorized to attend the 58th Annual General Meeting of NOMA taking place in Thunder Bay from April 28 to May 1, 2004; and further

THAT payment of expenses in accordance with the Council Travel & Per Diem Policy is hereby authorized for this purpose.

Recommendation Approved.

Paulette

6. Endorsation of Resolution – Vital Statistics Database

RECOMMENDATION:

THAT for the purpose of improving the accuracy and currency of the municipal voters' lists and the Ontario Population Reports, the City of Kenora requests the Province of Ontario to make available to the Municipal Property Assessment Corporation (MPAC) on a regular and on-going basis, records of all births and deaths in the province of Ontario as recorded in the Vital Statistics database maintained by the Ministry of Consumer and Business Services; and

THAT the Municipal Elections Act that currently requires the Preliminary List of Electors to be delivered on July 31 of an election year, be amended to permit a delivery date closer to election day; and further

THAT this resolution be forwarded to the Hon. D. McGuinty, Premier of Ontario, the Hon. Jim Watson, Minister of Consumer and Business Services, the Hon. J. Gerretsen, Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Municipal Property Assessment Corporation, the Association of Municipal Managers, Clerks & Treasurers of Ontario, and the Hon. Howard Hampton, MPP, for support of these most needed enhancements.

Recommendation Approved

Paulette

7. Sale of Public Works Yard, etc. – Hwy.17 E Property

RECOMMENDATION:

THAT Council give three readings to a by-law to stop up and close those parts of the streets and lanes as shown on Plans M.63 and M.44 , in the City

of Kenora, in the District of Kenora, designated as Parts 1, 2, 3, 4, 7, 8, 9, 10 and 11, on Plan 23R-10931 and to sell those lots, part lots, streets and lanes as shown on Plans M.63 and M.44 , in the City of Kenora, in the District of Kenora being Parcel 43433.

Recommendation Approved. (resolution & by-law)

Paulette

8. By-law to Assume Streets/Lanes (Area of Miikana Way)

RECOMMENDATION:

THAT Council give three readings to a by-law to assume those parts of the streets and two lanes in the Town of Kenora, now City of Kenora, in the District of Kenora, as shown on Registered Plan M.63 Designated as Parts 3 and 4 on Plan 23R-9553.

Recommendation Approved. (resolution & by-law)

Paulette

9. By-law to Assume Streets/Lanes (Coney Island)

RECOMMENDATION:

THAT Council give three readings to a by-law to assume the streets and lanes as shown on Registered Plan M.13, on Coney Island in the Town of Kenora, now City of Kenora, in the District of Kenora.

Recommendation Approved. (resolution & by-law)

Paulette

10. Portage Bay Bridge Reconstruction

RECOMMENDATION:

THAT Council authorize an appropriation from the Keewatin Downloaded Roads Reserve in the amount of \$647,735.20 as of 31 December 2003 to fund the balance of the expenditures related to the 2002 emergency repairs to the Portage Bay Bridge.

Recommendation Approved.

Paulette

11. Future Employee Benefits Liability

RECOMMENDATION:

THAT Council authorize an appropriation to contingency reserve in an amount of \$1,111,712, effective 31 December 2003, based on the difference between the original estimated future employee benefits and those calculated by Mercer as at 31 December 2003.

Recommendation Approved.

Paulette

12. Keewatin-Kenora Business Development Centre Sale Proceeds

RECOMMENDATION:

THAT Council approve the reallocation of the net proceeds from the Keewatin-Kenora Business Development Centre from the existing common contingency reserve, representing the amount of \$143,450.11 to each of the City's protected neighbourhood contingency reserves for the former geographic boundaries of Keewatin and Kenora, in accordance with the instructions as set out in the original Minister's order for the restructuring of the Towns of Kenora, Keewatin and Jaffray Melick.

<p>Recommendation Approved.</p> <p>13. Tunnel Island Legacy Project-Resolution Liason Committee Update – Mayor Canfield advised a meeting will be scheduled with Abitibi and proponents at a later date. HOLD</p>	<p>Paulette</p> <p>Mayor</p>
<p><u>COMMUNITY SERVICES COMMITTEE</u></p>	
<p>1. Wellness Centre Information Report Ongoing – Report will be presented at Council March 22nd.</p> <p>2. Castle of Learning & Discovery Centre – “Tabled” Motion RECOMMENDATION: THAT the Council of the City of Kenora accept the recommendation from the Community Services Committee to close the Castle of Learning and Discovery Children’s Centre as of June 30, 2004.</p>	<p>T Szajewski</p>
<p>Parent Group met over the weekend. Meeting was held March 15th and Parent Group presented a Business Plan. Intent is to meet with Parent Group prior to March 22nd to review Business Plan.</p>	<p>Council</p>
<p>3. Mount Evergreen Ski Club Revised Development Plan HOLD</p> <p>4. Summer Students/Labourers RECOMMENDATION: THAT Council of the City of Kenora receive the recommendation from the Community Services Committee, approving the hiring of one (1) labourer position for the Parks Department for 20 weeks (April 12 – August 27, 2004); and</p> <p>THAT Council approve the hiring of three (3) summer students for the Lake of the Woods Cemetery (for 18 weeks each for a total of 54 weeks) from April 26 – August 27, 2004; and further</p> <p>THAT Council approve the hiring of three (3) parks students for the Parks Department (for 14 weeks each for a total of 42 weeks) from May 17 – August 20, 2004.</p>	
<p>Recommendation Approved.</p>	<p>Paulette</p>
<p>5. Summer Students/Museum RECOMMENDATION: THAT Council of the City of Kenora approve the hiring of two summer students for the Lake of the Woods Museum for the months of July and August 2004; and further</p> <p>That the Museum Director be authorized to fill the respective positions and to establish the employment terms of reference in consultation with the Human Resources Manager according to Municipal Hiring Practices and Regulations.</p>	

HOLD

EMERGENCY SERVICES

No Reports.

OPERATIONS COMMITTEE

**1. Public Works Re-location Information Report
Ongoing – Report will be presented at Council March 22nd.**

A.Poirier

2. Evergreen School Crossing Options

HOLD

Awaiting recommendation from Operations Committee

**3. Statistics Comparison – Conventional Transit 2003
For Information only.**

**4. Traffic By-law Amendment-Tow Away Zone 6th Ave. @ Park
RECOMMENDATION:**

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone

	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
Add:	6 th Ave. South	From Park Street southerly to the lane	East	Anytime

Rick Perchuk will advise Business Owners prior to March 22nd.

R Perchuk

Recommendation Approved. (resolution & by-law)

Paulette

**5. Traffic By-law Amendment-1st St North & Matheson Street
RECOMMENDATION:**

THAT the City of Kenora Traffic Regulation Bylaw 127-2001 be amended to include the following addition to Schedule "C" - Limited / Restricted Parking:

	<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
Add:	1 st Street N.	From Matheson St. North east for 30 meters	North	15 minutes Anytime

Recommendation Approved. (resolution & by-law)

Paulette

6. CAT D5H Buy-Out

RECOMMENDATION:

THAT the City of Kenora payout the remainder of the D5H Caterpillar Lease as follows:

Lease Remainder	\$153,642.98
P.S.T.	12,291.44
Admin Fee	<u>535.00</u>
	\$166,469.42

Recommendation Approved.

Paulette

7. Vehicle Purchase – Administration Van – Engineering Dept.

RECOMMENDATION:

THAT the City of Kenora purchase one Administration van from Derouard Motors in the amount of \$28,153.85, taxes included.

Recommendation Approved.

Paulette

8. Vehicle Purchase – Two Loaders – Solid Waste/Roads Depts

RECOMMENDATION:

THAT the City of Kenora release a tender for the purchase of two low hour units complete with the needed options to suit our operational needs; and further

THAT the 1985 Case W20 (403) and the 1986 544D (847) be offered as trade-in units.

Councillor Compton requested an amendment to the recommendation to include “front end loader” in the recommendation.

AMENDED RECOMMENDATION:

THAT the City of Kenora release a tender for the purchase of two **Front End Loader** low hour units complete with the needed options to suit our operational needs; and further

THAT the 1985 Case W20 (403) and the 1986 544D (847) be offered as trade-in units.

Recommendation Approved.

Paulette

9. Safe Drinking Water Act Summary Report

RECOMMENDATION:

THAT the City of Kenora receives the 2003 Water Treatment Plant Report, for the period July 1, 2003 to December 31, 2003, as prepared by Warren Ortilieb, Water and Sewer Supervisor.

Recommendation Approved.

Paulette

PROPERTY & PLANNING COMMITTEE

1. Property & Planning Committee – Policies

HOLD

2. Sioux Narrows-Nestor Falls Service Agreement

RECOMMENDATION:

THAT the City of Kenora enters into a service agreement with the Township of Sioux Narrows-Nestor Falls for the provision of planning, engineering and building advisory services, for the year 2004.

HOLD

3. Reminder of Public Zoning Meeting – 4:45 p.m. Monday, March 22, 2004 (Lajeunesse/McKim)

Paulette

UTILITIES & COMMUNICATIONS COMMITTEE

1. K.M.T.S. Information Report Ongoing – No report.

OTHER BUSINESS

Proclamation – April Daffodil Month

THAT the Mayor be and is hereby authorized to proclaim April as "Daffodil Month for the Canadian Cancer Society" in and for the City of Kenora, and further;

THAT City Hall will fly the Canadian Cancer Society Flag during the month of April.

Recommendation Approved.

Council Request for Information & Overtime

Councillor Compton raised the issue of access to information and employee overtime in the amount of \$588,000 for the year 2003 and the fact that it equates to \$1.00 for every \$30.00 of taxpayers' money in addition to other costs associated with overtime. Councillor Compton also raised the issue of 30% increase in Finance and Administration Staff since amalgamation and a lot of money for computers.

During budget deliberations, Council has been provided with a report regarding 2003 overtime and proposed 2004 overtime. Councillor Compton is requesting a breakdown of the overtime for Finance & Administration, Kenora Police Service, Planning, and Operations (11 Items from Roads to Solid Waste Supervisor).

Bill Preisentanz referred to his memo to Council dated March 15, 2004 regarding recommendations concerning procedures for special requests for information and overtime. Special requests for information outside of the City's normal reporting requirements, which require the allocation of additional resources, should have the support of Council.

With respect to the current overtime policy, it was recommended that Council take the following steps with respect to controlling overtime within City Departments for 2004:

- a) that the HR Department provide Council with the 2003 annual overtime report by April 30, 2004 including ways and means of controlling and minimizing overtime
- b) that final recommendations to control and minimize overtime for all City Departments be approved by May 15, 2004
- c) that a moratorium be placed on 2004 overtime for Municipal Departments except for emergency situations as determined by the Department Head and reported monthly to the CAO
- d) that the moratorium commence immediately and remain in effect until recommendations are ratified by May 15, 2004
- e) that the Kenora Police Services Board be requested to identify

Paulette

options to minimize overtime within the Kenora Police Department

Council concurred with this action.

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by T. Szajewski, and Carried:-

THAT this meeting be now declared closed at 6:12 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- Security of municipal property.